

COMMISSIONERS SPECIAL MEETING

August 15, 2012

YORK,ss

At a special meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building Commissioners' Meeting Room in Alfred, within and for the County of York, being held on Wednesday, August 15, 2012 A.D. at 7:30 A.M.

COMMISSIONERS PRESENT:

Sallie Chandler
Daniel C. Cabral
Richard R. Dutremble
David Bowles
Gary Sinden

County Manager Gregory Zinser was present at the meeting.

All present were invited to rise and salute the flag of the United States

ITEM 1 PUBLIC COMMENT(S) ON ANY ITEM(S)

None

ITEM 2 TO HEAR ANY REPORTS OF THE COUNTY COMMISSIONERS

Commissioner Bowles noted that the next Mobilize ME meeting is on Tuesday, August 21st at 8:00 A.M. at the YCCA office in Sanford. County Manager Zinser stated that since the County has signed on with a letter of support, Paul Schumacher of SMRPC requested a representative from the County attend the meeting on the HUD Grant 9:00 to 10:30 AM. He will follow-up with an email to the Commissioners to see who may be able to attend.

ITEM 3 TO HEAR REPORTS OF THE COUNTY MANAGER

A. Accept donation of land in Saco: County Manager Zinser reviewed the history of the land donation. The Arcidy family, through RCD Components, has donated an 18 +/- acre parcel located on Seaside Avenue in Saco to the County. The County attorney has reviewed all details regarding the donation which was completed on Thursday, August 9, 2012. The Manager formally thanked the Arcidy family for their consideration and generosity of the donation. The next steps will be to work with the City of Saco, State agencies such as DEP, IF&W and the Rachel Carson Preserve. This project will assist in developing partnerships between the County and State and local government while providing a nice conservation area and ocean overlook for the residents of York County.

Commissioner Sinden motioned to accept the donation of land located in Saco. Commissioner Bowles seconded. Discussion: Commissioner Bowles inquired about the location of the property. County Manager Zinser presented aerial photos and described the property and future plans. Commissioner Bowles also inquired about traffic hazards, pedestrian safety and parking issues which will need to be addressed. **Motion passed 5-0.**

County Manager Zinser would like a press event in order to formally acknowledge the donors.

- B. Budget Committee Caucus:** This year the County is going to call the Caucus meeting. County Manager Zinser has prepared notification letters for each city or town from the appropriate Commissioner or from himself if the board prefers. County Manager Zinser requested approval to move forward and send the letters. He feels that it will be beneficial for the County to interact more in this process. This will not interfere with the authority of the Budget Committee.

Commissioner Sinden noted that this is a good opportunity to educate the elected officials of the cities and towns in regard to the importance of the Caucus and the Budget Committee's involvement with the approval of the annual County budget. He supports the County calling the Caucus.

Commissioner Bowles questioned holding the Caucus for all five (5) districts at the same time. He suggested holding one for each district. County Manager Zinser explained that scheduling 5 separate meetings prior to the required 100 days before the end of the fiscal year would be difficult. He suggested that after the meeting is called to order and the process reviewed, each Commissioner could moderate for their district in a different location within the courthouse and report back with the results. Commissioner Bowles suggested that the Manager draft an agenda for use by each Commissioner for consistency with all 5 districts. County Manager Zinser noted that the County should ensure that there are no conflicts of interest within the committee.

Commissioner Sinden motioned to have the County Commissioners call and establish the date and time for the County Caucus. Commissioner Bowles seconded. Discussion: none. **Motion passed 5-0.** Each Commissioner signed the letter for their individual districts.

- C. Proposed Ethics Policy:** County Manager Zinser stated that the draft of the policy has been reviewed by the attorney and it meets all legal requirements. He suggested amending the second sentence of the second paragraph in section 3.7 – Conflicts of Interest, Section (C) – Determination of Conflict by adding “modified or reversed” after “but a vote by Committee may be later reviewed.....”. Commissioner Sinden questioned how a vote could be modified and suggested using only reversed. He also noted the importance of working on County policies and establishing a Code of Ethics.

Commissioner Cabral also suggested leaving out “modified” and using only “reversed”.

Commissioner Sinden found a few typographical errors in the document. County Manager Zinser will further review the policy, made appropriate changes and corrections and bring the updated draft to the September 4th meeting. It was also decided that the County attorney would be invited to attend the September 4th meeting to answer any additional questions during a training session on the new Code of Ethics policy. Commissioner Bowles suggested having the statute regarding conflicts of interest available for review.

ITEM 4 PUBLIC COMMENT(S) ON ANY ITEM(S)

None

ITEM 5 ADJOURN

Commissioner Cabral motioned to adjourn the meeting. Commissioner Sinden seconded. Motion passed 5-0. The meeting was adjourned at 8:14 A.M.

Minutes taken by Administrative Assistant

SIGNED: _____
Laurie C. Ewing

ATTEST: _____
Sallie V. Chandler-Chair